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**Horningsham Parish Council**

9 Beech Grove, Warminster, Wiltshire, BA12 0AB Tel: 01985 213436

Chairman: Mr. Simon Millar Clerk: Mrs. Sarah Jeffries MILCM

# Minutes of the meeting of Horningsham Parish Council on Tuesday 8th of August 2023 at 7.30pm.

**Present:** Councillor’s, Simon Millar, Stephen Crossman, Ken Windess, Matt Simpson and Elizabeth Glover.

**In attendance in person:** Parish Clerk Mrs. Sarah Jeffries PSLCC CertHE and 11 parishioners.

# Public Question Time Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.

Several parishioners addressed the Council.

The first parishioner addressed Council that they were in favour of the application and read out a speech they had prepared.

The second parishioner addressed Council that they were in favour of the application and gave a speech on their reasons for supporting it.

The third parishioner addressed Council that they were against the application, and they gave a speech on their reasons for not supporting the application.

The applicant gave a speech on their applicationPL/2023/05280.

Questions were asked of the applicant by the parishioners present.

A fourth parishioner mentioned the history of the area and asked if the land use description could be asked of the estate.

A question regarding drainage was asked regarding water runoff and would drainage be created on the site. The applicant addressed the question with a description of how the plants are grown.

A question regarding waste was asked, a composting system will be used and the recycling area at crusader park will be used along with a site in Norton Bavant.

A question asking if other sites have been considered, this was replied to by the applicant that they had not found a suitable site without issues.

The use of polytunnel plastic was queried by a parishioner, the applicant explained the system they used and why. Discussions on hedge planting was had and the issues with the site.

A question on the buildings, how many and where was asked. The retail side was mentioned the applicant said that the online service has increased and that post covid there were fewer personal visits. The electrics will come from the existing pole and the water will come from the present supply and it is expected to be metered. Security was mentioned, the applicant said that no light will come from the security, and they would be set for privacy requirements a camera would only be focused on inside the area.

The questions regarding signage was asked, the applicant mentioned that a small sign on the gate would be fitted only. They are trying to reduce footfall to the nursery.

It was asked if alarms would be on site, the applicant mentioned that a silent alarm system would be used.

It was asked if neighbours had been notified, the clerk mentioned that this was Wiltshire Council responsibility and that the Parish Council planning meeting had been advertised so neighbours do have opportunity to comment.

The two entrances were mentioned and what use would be had at those on the site. The applicant addressed the question. That a screen could be fitted to the second gate.

A parishioner asked if further building could be given for the site could its future change. The chairman mentioned that the land is Longleat estates, and any future use would have to have another planning application.

The length of the lease was questioned. The applicant mentioned that they are pushing for a long lease but that is not in their remit to clarify.

A letter from Longleat Estate Manager had been received by the Clerk by email and was read out by the Chairman.

The Chairman informed parishioners that they could stay or leave at this point, but they would not be able to take part in any discussion. All parishioners left the meeting.

**23/062 Acceptance of apologies for absence**

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act1972, members present must decide whether the reason(s) for a member's absence are accepted.

**Resolved:** Councillor Dermot FitzGerald had given his apologies. The Parish Council approved his reason for absence. Councillor Paul Jones had given his apologies, The Parish Council approved his reason for absence.

No apologies had been received from Councillors John Radley, Steven Seals and Gerard Brierley; they were absent.

**23/063 Dispensations**

**Resolved:** none requested.

**23/064 Declarations of interest, members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities (Disclosable Pecuniary Interests) Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations)**

**Resolved:** Councillor Matt Simpson on item 7 a planning application he had put into Wiltshire Council.

**23/065 Exclusion of the Press and Public** Standing Order #1c The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

**Resolved:** not required.

**23/066 To receive and sign the minutes of the Full Council meeting held on Thursday 29th June 2023 (Previously circulated)** LGA 1972 Sch 12 para 41(1)

**Resolved:** that they were a true record of the meetings decisions. Proposed Councillor Matt Simpson seconded Councillor Stephen Crossman.

**23/067 Chairman’s announcements**

**Resolved:** none to give.

**Councillor Matt Simpson left the meeting at 8.30pm**

**23/068 Planning Applications**

**Application No: PL/2023/05280**

**Application Type: Full planning permission**

**Proposal: Erection of a seed shed, horticultural storage, four polytunnels and greenhouses and associated development.**

**Site Address: Land adjoining 185 Chapel Street, Horningsham, BA12 7LU**

**Resolved:** Supported the application with the below conditions considered.

**The Parish Council asked that the below conditions are considered with the application:**

1.That the height of the screening comes to two thirds of the height of any of the buildings.

2.That the hedging is a mix of native hedgerow to provide winter and summer coverage.

3. That the double gate way has some sort of screen attached to it and that it is the same height of the hedging.

4. That there is no further development or expansion of the site.

5. That there is considerate screening of the polytunnels whilst the hedgerow is growing.

6. That the retail hours are set as 10.00am to 4.00pm and that deliveries are not outside of those hours to be considerate to the neighbours.

7. Signage used is discrete.

That the Unitary Councillor Bill Parks request that the application is called in.

**Councillor Matt Simpson was asked to return to the meeting at 8.55pm.**

**Application No: PL/2023/05722**

**Application Type: Listed building consent (Alt/Ext)**

**Proposal: Conservation alterations and repairs to a number of basement and ground floor windows.**

**Site Address: Longleat House, Longleat, Horningsham, Warminster, Wilts, BA12 7NW.**

**Resolved:** Supported.

**Application No: PL/2023/06293**

**Application Type: Notification of proposed works to trees in a conservation area.**

**Proposal: T1 - Yew (Taxus baccata) - Height approximately 12m, growing adjacent to oil tank. Request to crown lift the lowest wester primary branches to provide a 2m clearance of the oil tank. T2 - Cherry (Prunus avium) - western branch tips touching 100 Anchor Barton. Request to prune branches to give a 2m clearance of property.**

**Site Address: 100 Anchor Barton, Horningsham, Warminster, BA12 7LR**

**Resolved:** Supported.

**(In planning matters the Council acts as a consultee of the principal authority. The principal authority being the deciding body for planning applications)**

**23/069 Notice of items to be taken into consideration at the next meeting.**

**Resolved:** the below list:

* Youth Club
* Grounds Maintenance Contract
* Community Emergency Plan update
* Budget
* SLCC National Conference
* Vat Reclaim

Councillors noted that if they are approached by parishioners with an issue/item for Council to investigate, please can Councillors complete an Agenda item reporting form and send it to the Clerk within 6 clear days of the next meeting. If Councillors wish motions to be included on the next Agenda, they need to be sent to the Clerk before the 30th of August 2023 as per Standing Orders). See below:

Standing Orders 9. Motions for a meeting that require written notice to be given to the Proper Officer

A. A motion shall relate to the responsibilities of the meeting for which it is tabled and, in any event, shall relate to the performance of the Council’s statutory functions, powers and obligations or an issue which specifically affects the Council’s area or its residents.

B. No motion may be moved at a meeting unless it is on the agenda and the mover has given written notice of its wording to the Proper Officer at least (6) clear days before the meeting. Clear days do not include the day of the notice or the day of the meeting.

C. The Proper Officer may, before including a motion on the agenda received in accordance with standing order 9(b), correct obvious grammatical or typographical errors in the wording of the motion.

D. If the Proper Officer considers the wording of a motion received in accordance with standing order 9(b) is not clear in meaning, the motion shall be rejected until the mover of the motion resubmits it, so that it can be understood, in writing, to the Proper Officer at least (4) clear days before the meeting.

E. If the wording or subject of a proposed motion is considered improper, the Proper Officer shall consult with the chairman of the forthcoming meeting or, as the case may be, the councillors who have convened the meeting, to consider whether the motion shall be included in the agenda or rejected.

F. The decision of the Proper Officer as to whether or not to include the motion on the agenda shall be final.

**23/070 Items for Parish Newsletter & Notice Boards**

**Resolved:** a brief of the minutes.

**23/071 Date for the next Parish Council Meeting**

**Resolved:** it was agreed that **Thursday 14th September 2023 would be the date of** next Parish Council Full Council meeting. It will start at **7.30pm at Horningsham Village Hall**. All are welcome to attend.

The meeting closed 9.02pm. Signed……………………Dated ………………………